

Kalamazoo VALLEY™

community college

To: Cabinet, Archives
From: Patricia Niewoonder
Subject: Minutes of November 9, 2010 Cabinet Meeting
Date: November 9, 2010

Members Present: Anderson, Bertch, Bohnet, Cannell, Colby, Collins, DeHaven, Horton, Hutchins, Johnson, Kocher, Niewoonder and Schlack

TBO Discussion

- a. Reported on the following **Personnel** items:
 - Nothing new to report.
- b. Reality Checks:
 - No new items reported.
- c. Kudos! were given to:
 - Mark Saylor and Mike Burton for resolving a long-standing airflow problem in a classroom.
- d. Strengths Discussion:
 - Viewed the video of an excerpt from a keynote speech by Daniel Pink on the topic of motivation and discussed implications/ideas for KVCC.
 - At next week's meeting, Cabinet members were asked to bring in their Q12's and their plans for their staff.
- e. Book discussion:
 - Jim led the discussion of chapter seven for "*The Unthinkable*." Kathy was asked to present chapter eight at next week's meeting.

Approval of Minutes

The Cabinet approved the minutes of the November 2, 2010 meeting as presented.

Other

- Discussed the Kalamazoo Promise and the demographics of the students who are attending KVCC.
- The IPEDS Feedback report for 2010 was reviewed; the report compared KVCC's data to several other community colleges.
- Open enrollment for benefits is scheduled for next week – informational packets will be delivered to all full-time employees later this week.

Review of Grant Processes

The grant review process was reviewed. It was emphasized that identifying grant opportunities that fit our priorities and project champions are crucial to our success. Discussion will continue at next week's meeting.

Review of Travel Policies

Discussed possible changes in travel policies regarding the use of personal and college vehicles. It was MOVED, SECONDED and CARRIED that the Chief of Security will have the discretion of assigning a public safety vehicle to be used by a public safety officer when attending off-campus training programs.

Review of November Board Agenda

Briefly summarized some of the items on the November Board agenda.

Travel – the following travel items were reported:

- Sally DeBruyn will attend the workshop “Understanding and Analyzing Systemic Racism” to be held in Kalamazoo, December 9-11.
- Mike Collins and Kathy Johnson will attend a meeting at LCC on November 19 to discuss grant collaboration possibilities.

Grants

- It was reported that the MCCA group will not be pursuing the submission of the state-wide community college career training grant at this time.

Next Meeting – The next meeting is scheduled for ***Tuesday, November 16*** and will begin at ***8 a.m.***